

# Edgewood Soil & Water Conservation District

## Board Meeting Minutes

VIA TELECONFERENCE  
DUE TO COVID-19 RESTRICTIONS  
November 5, 2020

### Call to Order

Meeting called to order by teleconference by Chairman; David King at 10:00 AM.

### Board Members in Attendance Via Teleconference

David King; Chair, Lewis Fisher; Vice-Chair, Bill King; Secretary/Treasurer, Art Swenka; Member, Bill Williams; Member, and Christina Allday-Bondy; Associate Member

### Board Members Absent & Excused

Mark Anaya; Member and Juan Sanchez, Member

### Others Present Via Teleconference

Brenda Smythe; District Manager and Kelly Smith; Technician, Katie Mechenbier; NMDA Specialist, and Kenneth Lujan; NRCS District Conservationist

### Approval of Agenda

Art Swenka motioned for approval of the Agenda. Motion second by Bill Williams, motion carried. A roll call vote was taken.

#### **Roll Call Vote:**

David King – yea  
Lewis Fisher – yea  
Bill King – yea  
Art Swenka – yea  
Bill Williams – yea  
Mark Anaya – absent  
Juan Sanchez - absent

### Approval of Minutes

Lewis Fisher motioned for approval of the October Meeting Minutes. Motion second by, Art Swenka motion carried. A roll call vote was taken.

#### **Roll Call Vote:**

David King – yea  
Lewis Fisher – yea  
Bill King – yea  
Art Swenka – yea  
Bill Williams – yea  
Mark Anaya – absent  
Juan Sanchez - absent

## Treasurer Report

Brenda Smythe presented the Treasurer's Report. The new USBank Purchase Cards are being utilized. Motion by Art Swenka to accept the Treasurer's Report as presented. Motion second by Bill Williams motion carried. A roll call vote was taken.

### **Roll Call Vote:**

David King – yea  
Lewis Fisher – yea  
Bill King – yea  
Art Swenka – yea  
Bill Williams – yea  
Mark Anaya – absent  
Juan Sanchez - absent

- Budget Committee consisting of David King, Bill King, Lewis Fisher and Brenda Smythe met on October 21<sup>st</sup>. The current budget was reviewed, and the following items were discussed and recommended by the Budget Committee:
  - **Forgiveness Application for Wells Fargo Payroll Protection Loan**
    - Brenda is working on the forgiveness application – Due Date: 11/30/2020
  - **HVAC Unit Quotes**
    - The Budget Committee agreed with staff recommendations for the new unit. Staff has let the selected company know ESWCD is ready to proceed.
    - **Re-funding & Adding Additional money to our current NM Finance Authority Loan.** The application was approved by the Budget Committee and paperwork submitted.
      - HVAC Unit for Administrative side of building (needed ASAP) \$12,000
      - Luxury Tile for the kitchen, hallway, and bathrooms \$8,000
      - Security Gate w/ keypad \$10,000
      - Resurface and restriping our parking lot \$15,000

Bill King motioned to adopt the budget committee recommendations and motion seconded by Bill Williams. Roll call vote was taken.

### **Roll Call Vote:**

David King – yea  
Lewis Fisher – yea  
Bill King – yea  
Art Swenka – yea  
Bill Williams – yea  
Mark Anaya – absent  
Juan Sanchez - absent

## REPORTS

### NMDA Report

Report emailed to board and Katie reported highlights. The Governor is still requiring government to meet via zoom or call in for meetings, and travel is still closed. Katie Mechenbier and NMDA appreciates the Edgewood SWCD meeting via teleconference.

The Soil & Water Conservation Districts must adopt their new Open Meetings Resolution by the end of December, with call-in information added to the resolution.

The NMACD Annual Meeting will be from 9:00 am until 12:00 pm, on November 10, via virtual meeting. Please contact NMACD or visit their website at [www.nmacd.org](http://www.nmacd.org) for more information and/or to register. Everyone should have already received an email from them about registration for the conference.

NACD's 75th Annual Meeting will be held virtually from February 1-10, 2021. The theme of the Annual Meeting will be, "A Diamond out of the Dust." Meeting registration is not open yet. Please continue to check back at [www.nacdnet.org](http://www.nacdnet.org). If you have any questions or comments about the virtual annual meeting process, please contact [events@nacdn.net](mailto:events@nacdn.net).

### **NRCS Report**

Report emailed to board. Kenneth Lujan reported on highlights. EQIP applications for FY 2021 are being accepted at this time. There is no deadline yet but encouraged in ASAP. Pivots can be replaced if older than 20 years old.

1.2 million dollars is allocated for Team 5. No practice caps. Kenneth will email the District the full report on the Local Work Group. EQIP Deadline not set yet but should be end of December. Kenneth encourages everyone to apply as soon as possible.

### **OLD BUSINESS**

#### **CNME Billing**

Tabled to next meeting.

#### **2020 Capital Outlay**

The 2020 Capital Outlay funding for a vehicle was approved in the DFA system, however it did not make the June Bond sale, and should go through in December.

#### **Rain Report**

No report

### **NEW BUSINESS**

#### **Refinancing of NMFA Loan**

Budget Committee to meet before the next board meeting to review and select the company to install the new heating unit.

#### **Annual Meeting**

The board discussed holding a Virtual Annual Meeting, which could be broadcasted live on 88.7 KXNM Radio. Art and Brenda will discuss further.

#### **Public Comment**

Christina reported working on a Renewable Energy Plan Memorial and the goals to achieve by 2030. An income tax check-off box for the ability to donate a persons' entire refund into the Healthy Soils Program is also being considered.

#### **Next Board Meeting**

The next meeting will be held on Thursday, December 3, 2020 at 10:00 AM via teleconference.

**Adjournment**

Motion for meeting adjournment at 10:32 AM by Bill Williams motion seconded by Bill King, motion carried.  
Motion second by A roll call vote was taken.

**Roll Call Vote:**

David King – yea

Lewis Fisher – yea

Bill King – yea

Art Swenka – yea

Bill Williams – absent

Mark Anaya – yea

Juan Sanchez - yea

---

Bill King, Secretary/Treasurer