

Edgewood Soil & Water Conservation District
Board Meeting Minutes
VIA TELECONFERENCE DUE TO COVID-19 RESTRICTIONS
December 3, 2020

Call to Order

Meeting called to order by teleconference by Chairman; David King at 10:00 AM.

Board Members in Attendance Via Teleconference

David King; Chair, Lewis Fisher; Vice-Chair, Bill King; Secretary/Treasurer, Art Swenka; Member, Bill Williams; Member, Mark Anaya; Member, Juan Sanchez, Member and Christina Allday-Bondy; Associate Member

Board Members Absent & Excused

None

Others Present Via Teleconference

Brenda Smythe; District Manager and Kelly Smith; Technician, Katie Mechenbier; NMDA Specialist, and Kenneth Lujan; NRCS District Conservationist

Approval of Agenda

Art Swenka motioned for approval of the Agenda. Motion second by Mark Anaya, motion carried. A roll call vote was taken.

Roll Call Vote:

David King – yea
Lewis Fisher – yea
Bill King – yea
Art Swenka – yea
Bill Williams – yea
Mark Anaya – yea
Juan Sanchez – absent at roll call

Approval of Minutes

Bill Williams motioned for approval of the November Meeting Minutes. Motion second by, Art Swenka motion carried. A roll call vote was taken.

Roll Call Vote:

David King – yea
Lewis Fisher – yea
Bill King – yea
Art Swenka – yea
Bill Williams – yea
Mark Anaya – yea
Juan Sanchez – absent at roll call

Treasurer Report

Brenda Smythe presented the Treasurer's Report. The new USBank Purchase Cards are being utilized. Motion by Bill Williams to accept the Treasurer's Report as presented. Motion second by Art Swenka motion carried. A roll call vote was taken.

Roll Call Vote:

David King – yea

Lewis Fisher – yea

Bill King – yea

Art Swenka – yea

Bill Williams – yea

Mark Anaya – yea

Juan Sanchez - yes

REPORTS

NMDA Report

Report emailed to board and Katie reported highlights. The Governor is still requiring government to meet via zoom or call in for meetings, and travel is still closed. Katie Mechenbier and NMDA appreciates the Edgewood SWCD meeting via teleconference. Minutes must be done 10 days following the board meeting.

Mileage and Per Diem Policy needs to be reviewed. Must be written into the Policies and Procedure

Bond must be in place by January.

The Soil & Water Conservation Districts must adopt their new Open Meetings Resolution by the end of December, with call-in information added to the resolution.

Point System worksheet will remain the same.

NRCS Report

Report emailed to board. Kenneth Lujan reported on highlights. Estancia FO back to Phase I due to Covid-19 Business as usual by staff, with rotation in office. CSP still does not have a deadline.

Administrative/Technical Report

Report emailed to board for review.

OLD BUSINESS

CNME Billing

Tabled to next meeting.

2020 Capital Outlay

The Capital Outlay for the vehicle purchase approval listed on HB345 in the amount of \$15,000 made the DFA Sales Bond and paperwork has been returned to NMDA. We hope to have the funds by January.

Annual Meeting

Annual meeting to be held next Spring.

Refinancing of NMFA Loan

The refunding of our current loan and additional funds of \$50,000 was approved by NM Finance Authority on November 19th.

- Original Loan amount - \$427,511
- Principal of refunding is \$106,196 - - New Loan amount - \$156,196
- Loan Extended by 5 years to 2030
- Net interest will be 1.57% and coverage will be at 2.33x (required is (1.30x)
- No debt service since loan is under \$250,000
- The District will achieve \$4,200 in savings over the life of the refunding
- Previous payment - \$27,794/year - \$2316.16/month
- New payment - \$17,311/year - \$1442.58/month
- \$873.58 savings per month!
- The additional funds are scheduled to be utilized for:
 - HVAC Unit for Administrative side of building (needed ASAP) \$12,000
 - Luxury Tile for the kitchen, hall-way and bathrooms \$8,000
 - Security Gate w/ keypad \$10,000
 - Resurface and restriping our parking lot \$15,000

NEW BUSINESS

Open Meetings Resolution

Motion by Lewis Fisher to accept the Open Meetings Resolution with the addition of virtual meetings and roll call votes. Motion second by Bill Williams motion carried. A roll call vote was taken.

Roll Call Vote:

David King – yea
Lewis Fisher – yea
Bill King – yea
Art Swenka – yea
Bill Williams – yea
Mark Anaya – yea
Juan Sanchez - yea

EBWPC Member Position

Art Swenka is the current Estancia Basin Water Planning Committee Representative for the Edgewood SWCD Position. Motion by Bill King for Art Swenka to remain as the Edgewood SWCD Representative. Bill Williams seconded the motion carried. A roll call vote was taken.

Roll Call Vote:

David King – yea
Lewis Fisher – yea
Bill King – yea
Art Swenka – abstain
Bill Williams – yea
Mark Anaya – yea
Juan Sanchez - yea

NACD Conference

NACD's 75th Annual Meeting will be held virtually from February 1-10, 2021. The theme of the Annual Meeting will be, "A Diamond out of the Dust." Meeting registration is \$50.00 per person. Please continue to check back at www.nacdnet.org. If you have any questions or comments about the virtual annual meeting process, please contact events@nacdn.org.

Lewis Fisher to Motion for two board members and one staff member to attend the NACD virtually. Motion second by Mark Anaya motion carried. A roll call vote was taken.

Roll Call Vote:

David King – yea
Lewis Fisher – yea
Bill King – yea
Art Swenka – abstain
Bill Williams – yea
Mark Anaya – yea
Juan Sanchez - yea

Awards

Cecilia Encinas was chosen as the Edgewood SWCD's 2020 Conservationist of the Year. Kelly Smith was presented with a 15 Years of Dedicated Service Award.

2019-2020 Audit

The audit is underway. It is due to OSA by December 15th, so we should be holding the exit conference next week.

Public Comment

2.8 degrees in Stanley last night.

Next Board Meeting

The next meeting will be held on Thursday, January 7, 2020 at 10:00 AM via teleconference.

Adjournment

Motion for meeting adjournment at 10:35 AM by Bill Williams motion seconded by Art Swenka, motion carried. Motion second by A roll call vote was taken.

Roll Call Vote:

David King – yea
Lewis Fisher – yea
Bill King – yea
Art Swenka – yea
Bill Williams – yea
Mark Anaya – yea
Juan Sanchez - yea

Bill King, Secretary/Treasurer