

**Edgewood Soil & Water Conservation District**  
**Board Meeting Minutes**  
**VIA TELECONFERENCE**  
**DUE TO COVID-19 RESTRICTIONS**  
**June 11, 2020**

**Call to Order**

Meeting called to order by teleconference by Chairman; David King at 10:09 AM.

**Board Members in Attendance Via Teleconference**

David King; Chair, Lewis Fisher; Vice-Chair, Bill King; Secretary/Treasurer Art Swenka; Member and Bill Williams; Member

**Board Members Absent & Excused**

Mark Anaya; Member, Juan Sanchez; Member, and Christina Allday-Bondy; Associate Member and Mark Dixon; Associate Member

**Others Present Via Teleconference**

Brenda Smythe; District Manager and Kelly Smith; Technician, and Dee Tarr; Claunch-Pinto SWCD District Manager

**Approval of Agenda**

Art Swenka motioned for approval of the Agenda. Motion second by Bill Williams, motion carried. A roll call vote was taken.

**Roll Call Vote:**

David King – yea  
Lewis Fisher – yea  
Bill King – yea  
Art Swenka – yea  
Bill Williams – yea  
Mark Anaya – absent  
Juan Sanchez - absent

**Approval of Minutes**

Minutes of the May 2020 meeting were reviewed. Bill King motioned for approval of the May minutes. Motion second by Bill Williams, motion carried.

A roll call vote was taken.

**Roll Call Vote:**

David King – yea  
Lewis Fisher – yea  
Bill King – yea  
Art Swenka – yea  
Bill Williams – yea  
Mark Anaya – absent  
Juan Sanchez - absent

## **Treasurer Report**

Brenda Smythe presented the Treasurer's Report. Brenda reported new USBank Business Checking account is open.

Since an application has been submitted for a Payroll Protection Loan, the Wells Fargo account will remain open until a decision is made on the loan.

Motion by Bill Williams to accept the Treasurer's Report as presented. Motion second by Art Swenka, motion carried.

A roll call vote was taken.

### **Roll Call Vote:**

David King – yea

Lewis Fisher – yea

Bill King – yea

Art Swenka – yea

Bill Williams – yea

Mark Anaya – absent

Juan Sanchez – absent

Brenda suggested the Budget Committee (David King, Bill King and Lewis Fisher) meet on towards the end of June to make any final budget adjustments needed. A motion was made by Bill Williams to allow the Budget Committee to make any adjustments needed to submit to DFA for the end of the fiscal year. Motion second by Art Swenka, motion carried.

A roll call vote was taken.

### **Roll Call Vote:**

David King – yea

Lewis Fisher – yea

Bill King – yea

Art Swenka – yea

Bill Williams – yea

Mark Anaya – absent

Juan Sanchez – absent

## **REPORTS**

### **Reports**

All Reports submitted in writing prior to teleconference.

## **OLD BUSINESS**

### **Checking Account Transfer**

Since an application has been submitted for a Payroll Protection Loan, the Wells Fargo account will remain open until a decision is made on the loan.

### **2020 Capital Outlay**

The 2020 Capital Outlay funding may be canceled due to Covid 19 and New Mexico's budget. We will know more after next week.

### **US Bank Business Account**

Brenda reported new USBank Business Checking account is open.

### **NEW BUSINESS**

#### **Appointed Supervisors Oath of Office**

Oath of Office tabled until July meeting for in person oath and signatures.

#### **2020-2021 Cost Share Program Applications**

The Edgewood SWCD received 16 applications for the 2020-2021 fiscal year. The Board approved a \$40,000 cost-share allocation for the fiscal year, which will allow 10 applications to be funded. Brenda will forward the list of funded applications to the board members later.

#### **Edgewood SWCD & Claunch-Pinto SWCD MOU**

This MOU is to satisfy the requirements for Homeland Security that has the addition of the ability for Edgewood and Claunch-Pinto SWCD staff to work within each other's district boundaries. This MOU is separate from the existing MOU for the Estancia Basin Watershed Health & Restoration MOU between Claunch-Pinto SWCD, Edgewood, East Torrance, and Ciudad SWCDs.

Following discussion, Bill King motion to approve the MOU with Claunch-Pinto SWCD. Motion second by Lewis Fisher, motion carried.

A roll call vote was taken.

#### **Roll Call Vote:**

David King – yea

Lewis Fisher – yea

Bill King – yea

Art Swenka – yea

Bill Williams – yea

Mark Anaya – absent

Juan Sanchez – absent

#### **Covid-19 SBA Application**

Brenda submitted a Payroll Protection Loan via Wells Fargo Bank to cover our payroll, taxes, PERA and insurance payments for 2.5 months due to Covid-19. It was required to submit via the bank that was currently being utilized for payroll. If approved this loan will not have to be paid back since 100% was used for employees. Brenda will update the board on the loan decision when it comes in.

#### **Public Comment**

No public comment.

### Next Board Meeting

The next board meeting will be held on Thursday, July 2<sup>nd</sup> at 10:00 AM and should be a regular in-person meeting if the Governor opens the state fully.

### Adjournment

Motion for meeting adjournment at 10:33 AM by Art Swenka motion seconded by Bill Williams, motion carried.

A roll call vote was taken.

#### **Roll Call Vote:**

David King – yea

Lewis Fisher – yea

Bill King – absent at roll call

Art Swenka – yea

Bill Williams – yea

Mark Anaya – absent

Juan Sanchez – absent

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Bill King, Secretary/Treasurer