

Edgewood Soil & Water Conservation District

Board Meeting Minutes

February 6, 2014

Call to Order

Meeting called to order by Chairman; David King at 10:00 AM.

Board Members in Attendance

David King; Chair, Bill King; Secretary/Treasurer, Mark Anaya; Member, Art Swenka; Member, and Bill Williams; Member.

Board Members Absent & Excused

Lewis Fisher; Vice-Chair and Juan Sanchez; Member

Others Present

Brenda Smythe; District Manager, Kelly Smith; District Technician, Farley Vener; Hinkle & Landers, PC, Josh Archuleta; USDA NRCS District Conservationist, Lisa Dennisson; USDA NRCS Technician, and Katie Mechenbier; NMDA Representative.

Approval of Agenda

Bill King motioned for approval of the Agenda, motion second by Art, motion carried.

Approval of Minutes

Motion to approve the January meeting minutes by Art, motion seconded by Bill King, motion carried.

Treasurer Report

Brenda reviewed the Treasurer's Report. The District has a Certificate of Deposit at Wells Fargo that is up for renewal. Following discussion, Bill King motioned to move the CD to another bank paying higher interest, motion second by Art, motion carried.

Bill King would like a copy of the Sams Discover Card payment.

Guest

Wess Wells from Farmers Insurance attended the meeting to review Building Insurance coverage and costs.

Walking-N-Circles representatives had a conflict for today's meeting, and will be in attendance in March.

REPORTS

NMCCD

David King reported NACD Conference held in Anaheim, California, February 2nd – 5th.

EBWPC

No report.

NMDA REPORT

Katie reviewed the NMDA Report. **(See Full Report)**

NRCS Report

Josh reviewed the NRCS Report. **(See Full Report)**

Administrative / Technical Report

Brenda reviewed the Administrative/Technical Report with the board. **(See Full Report)**

Bill King requested that staff begin a daily activity log.

Executive Session

Art motioned to enter into Executive Session to discuss tentative audit findings. Motion second by Bill Williams, motion carried. Roll call vote to enter into Executive Session as follows:

David King – Yes
Mark Anaya – Yes
Bill Williams – Yes
Bill King - Yes
Art Swenka – Yes

Art motioned to exit out of Executive Session. Motion second by Bill King, motion carried.

OLD BUSINESS

Audit Update

Discussion was held on the audit. The Audit Committee Members, David King, Bill King and Mark Anaya along with District Manager Brenda Smythe, District Technician, Kelly Smith and Financial Oversight; Ben Montoya met with Farley Vener; Hinkle and Landers, PC, to finalize these audits on January 13, 2014. Once signed, the audits are ready for submission. After receipt and approval of the audits and request for contract for the 2012 and 2013 audits by the Office of the State Auditor, we will be ready to proceed with the next audits.

Audit Contract

The board reviewed the Audit Contract for 2012 & 2013 between the ESWCD and Hinkle and Landers, PC. Following assurance that these audits will be completed in a timely manner by Farley Vener, motion by Bill King to accept and sign the Audit Contracts, motion second by Art, motion carried.

Edgewood SWCD Land Use Planning Meeting

Brenda discussed holding a Land Use Planning Meeting with Kim Kostelnik as Facilitator. The Planning meeting will be held immediately following the March board meeting beginning at 11:00 AM.

Doghead CFRP

Brenda reported that Edgewood SWCD is applying for a CFRP Grant near Chilili Land Grant and USFS in the area called Doghead. Partnerships include USFS, Chilili Land Grant, Isleta Pueblo, SWCA and Claunch-Pinto SWCD. An Administration Fee is included with the Grant.

NEW BUSINESS

Building Renewal

The board discussed renewing the Building Insurance through Wells Insurance. Bill Williams motioned to continue the insurance coverage through Wells Insurance, motion second by Bill King, motion carried.

Sedillo Project

Kelly spoke to the board regarding the Bernalillo County Open Space aka Sedillo Project in conjunction with Ciudad SWCD. It is a 500 acre thinning project to be completed with WTB funds. Following discussion, motion by Art to partner on this project, second by Bill Williams, motion carried.

Next Board Meeting

The next board meeting will be held on Thursday, March 6, 2014 at 10:00 AM.

Adjournment

Motion for meeting adjournment at 11:30 AM by Art.

Bill King, Secretary/Treasurer