

Edgewood Soil & Water Conservation District

Board Meeting Minutes

November 14, 2013

Call to Order

Meeting called to order by Chairman; David King at 10:00 AM.

Board Members in Attendance

David King; Chair, Lewis Fisher; Vice-Chair, Bill King; Secretary/Treasurer, Mark Anaya; Member, Leo Smith; Member, and Art Swenka; Member and Juan Sanchez; Member

Board Members Absent & Excused

Others Present

Ben Montoya; CPA, Katie Mechenbier; District Technician, Brenda Smythe; District Manager, Josh Archuleta; NRCS District Conservationist, and Lisa Dennisson; NRCS Soil Technician

Approval of Agenda

Art motioned for approval of the Agenda, motion second by Mark, motion carried.

Approval of Minutes

Art motioned for approval of the October meeting minutes, second by Leo, motion carried.

OLD BUSINESS

Executive Session

Art motioned to enter into Executive Session to discuss tentative audit findings and Personnel Issues. Motion second by Juan, motion carried. Roll call vote to enter into Executive Session as follows:

David King – Yes
Lewis Fisher – Yes
Mark Anaya – Yes
Leo Smith – Yes
Bill King - Yes
Art Swenka – Yes
Juan Sanchez - Yes

Art motioned to exit out of Executive Session. Motion second by Juan, motion carried.

Art rescinded his motion to approve the minutes, and Leo rescinded his second. Following discussion, paragraphs 3 and 4 to the October 3, 2013 minutes were deleted. Motion by Bill to accept the minutes as corrected, motion seconded by Art, motion carried.

Audit

Ben Montoya and Brenda reported that they are working closely with Zlotnick, Laws and Sandoval on QuickBooks. Zlotnick, Laws and Sandoval has sent an Engagement Letter to proceed. Engagement Letter tabled until tomorrow's meeting.

NEW BUSINESS

Relationship with NRCS

The board discussed relationships between NRCS Estancia Field Office Technician; Lisa Dennisson and District staff. Following discussion the board agreed that the NRCS Office location in the Edgewood SWCD office is to remain the same.

District Manager requested that if any concerns come up in the future, that it be brought to her attention for a meeting with staff, NRCS District Conservationist and District Chairman rather than a board meeting being called.

Personnel

The board discussed personnel. Bill stated that since Karlyn Bates was now a contractor for the District, he felt that Leo needed to step down. Leo will tender his resignation tomorrow following the Annual Meeting.

Art motioned that the additional administrative staff hired be capped at 35 hours per week, and that Jerika be limited hours to train the new contractor for her final year as a NMHU senior. Hours will be dependent on NMHU graduation requirements, as she is receiving credit for working for the District as a Marketing student. Motion second by Juan, motion carried.

Next Board Meeting

Edgewood SWCD will hold their Annual Meeting is scheduled on Friday, November 15, 2013 at 6:00 PM, with a board meeting immediately following

Public Comment

Lewis stated that the board needed to know that the Edgewood SWCD was not contacted to participate in Kids, Kows and More this year, and that it is unfortunate since it is held in Moriarty.

Adjournment

Motion for meeting adjournment at 1:25 PM by Art.

Bill King, Secretary/Treasurer