

**Edgewood Soil & Water Conservation District**  
**Board Meeting Minutes**  
**April 12, 2012**

**Call to Order**

Meeting called to order by Chairman David King at 10:00 AM.

**Board Members in Attendance**

David King; Chair, Lewis Fisher; Vice-Chair, Leo Smith; Member, and Juan Sanchez; Member and Art Swenka; Member

**Board Members Absent & Excused**

Bill King; Treasurer and Mark Anaya; Member

**Others Present**

Lisa Dennisson; NRCS Soil Technician, Brenda Smythe; District Manager and Kelly Smith; District Technician

**Approval of Agenda**

Art motioned for approval of the agenda, motion seconded by Juan, motion carried.

**Approval of Minutes**

Leo motioned for approval of the March meeting minutes, motion seconded by Art, motion carried.

**Treasurer Report**

Brenda reviewed the Treasurer's Report.

**Reports**

**Administrative / Technical Staff – No Written Report**

**NRCS ~ Lisa Dennisson; Soil Technician – No Written Report**

**Estancia Basin Watershed Health & Restoration**

The EBWH&R Project was discussed. 2011 funding has been divided - \$96,666 to Edgewood, Claunch-Pinto and East Torrance (minus \$31,000+ that has already been spent) and \$40,000 to Ciudad SWCDs. 2012 is in line to be funded.

**Estancia Basin Water Planning Committee**

Art reported on the EBWPC and the well monitoring. They are working on a draft resolution for the counties requiring that there must be adequate water for the local communities before any water can be piped out of the Basin.

**NMCCD**

David reported that the NMCCD Board will hold their Spring Meeting on May 10<sup>th</sup>. Attendance is imperative at the upcoming Field Offices of the Future Meetings.

**Old Business**

**Children's Outdoor Adventure**

Kelly has met with the organization and work is progressing.

### **KXNM Radio**

Art spoke to the board regarding KXNM Radio Station. The Radio Station requested Capital Outlay this year, however were not funded.

### **New Business**

#### **Building Maintenance**

Staff is waiting to secure a bid from ABC Seamless for the guttering. Discussion tabled until next month.

Scott Dennison has fixed the sand issue in the main well to the building. He has also added a concrete slab. Discussion was held regarding fixing the other three wells. Motion by Leo to fix the remaining three wells, motion seconded by Art, motion carried.

Staff will make a list for next month's meeting of the remaining building maintenance issues.

#### **Open Meetings Act**

An Open Meetings Act Resolution was reviewed to change the meeting time to 10:00 AM permanently. Leo motioned to pass the resolution, motion seconded by Art, motion carried.

### **2013 Budget & Resolution**

The 2013 Budget Committee met prior to the meeting. The committee's recommendations are as follows:

- Increase Mill Levy Collections from \$320,000 to \$390,000 (per DFA)
- Increase Building Expense from \$50,000 to \$52,000
- Double Contract Service from \$15,000 to \$30,000
  - To accommodate the addition of the Seeding Contractor.
- Increase Insurance from \$4,000 to \$15,000
  - Include all insurance payments
- Double Meetings from \$10,000 to \$20,000
  - To meet actual expenses from this fiscal year
- Triple Professional Fees from \$10,000 to \$30,000
  - To accommodate 3 years of audits
- Increase Travel & Fuel from \$20,000 to \$38,000
  - To include purchase of car to replace the Malibu (Malibu has 125,000 miles) Vehicle will be purchased under state bid / Fleet Pricing.

Art motioned to accept the 2013 Budget as presented by the Budget Committee, motion seconded by Lewis, motion carried.

Roll Call vote was held for approval of Budget Resolution:

David King – yea  
Lewis Fisher – yea  
Bill King – absent  
Mark Anaya – absent  
Art Swenka – yea  
Leo Smith – yea  
Juan Sanchez – yea

### **Mill Levy Resolution**

The 2013 Mill Levy Resolution was discussed. Motion by Art Swenka to approve the Mill Levy Resolution, motion seconded by Juan Sanchez, motion carried. Roll Call vote was held:

David King – yea

Lewis Fisher – yea  
Bill King – absent  
Mark Anaya – absent  
Art Swenka – yea  
Leo Smith – yea  
Juan Sanchez – yea

### **Annual Meeting**

The 2012 Annual Meeting was discussed. Juan motioned to hold the Annual Meeting on Friday, August 10<sup>th</sup> at 6:00 PM, motion seconded by Art, motion carried.

### **Additional Summer Intern**

Brenda spoke to the board regarding Kaylee Martin, who would like to work part-time this summer. Following discussion, Leo motioned to hire Kaylee for the months of June, July and August, 2-3 days per week at the rate of \$7.50 per hour. Motion seconded by Art, motion carried.

### **Other**

Art spoke to the board regarding the Soil & Water Conservation Districts no longer receiving sub-divisions for review. Following discussion, Art motioned that letters be sent to every county quoting state statute regarding sub-division reviews. Motion seconded by Juan, motion carried.

### **Public Comment**

None

### **Next Board Meeting**

The next meeting will be held on Thursday, June 7, 2012.

### **Executive Session**

Motion by Leo to enter into Executive Session to discuss Personnel Issues, seconded by Lewis, motion carried. No business was discussed during the Executive Session. Lewis motioned to exit out of Executive Session, second by Leo, motion carried. Art motioned for a 5% pay increase for staff, motion seconded by Lewis, motion carried. Pay increase will be effective immediately.

### **Adjournment**

Motion made by Leo for meeting adjournment at 11:45 AM.

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Bill King, Secretary/Treasurer