

**Edgewood Soil & Water Conservation District  
Board Meeting Minutes  
November 3, 2011**

**Call to Order**

Meeting called to order by Chairman; David King at 6:00 PM

**Board Members in Attendance**

David King; Chair, Lewis Fisher; Vice-Chair, Art Swenka; Member and Leo Smith; Member

**Board Members Absent & Excused**

Bill King; Secretary/Treasurer , Juan Sanchez; Member and Mark Anaya; Member

**Others Present**

Mike Jones; NRCS District Conservationist, George Duda, Roy Todd; NMDA, Kelly Smith; District Technician and Brenda Smythe; District Manager

**Approval of Agenda**

Lewis motioned for approval of the agenda, second by Art, motion carried.

**Approval of Minutes**

The October 6<sup>th</sup> board meeting minutes were reviewed. Motion by Art to approve the minutes as presented, second by Leo, motion carried.

**Treasurer's Report**

The Treasurer's Report was presented by Brenda. Following review, Leo motioned to accept the report as presented, second by Art, motion carried.

**Reports**

**Natural Resources Conservation Service**

Mike Jones reviewed the NRCS Report (see attached) Mike also reviewed the NRCS Cooperative Working Agreement with the board. Following review, Leo motioned to accept the CWA as presented, second by Art, motion carried.

**Estancia Basin Watershed Health & Restoration**

The EBWH&R Project was discussed. Staff is working on current contracts and planning next year's contracts. Deadlines will be met.

**New Mexico Department of Agriculture**

Roy reviewed the NMDA report was reviewed. See attached.

**State Land Office**

SLO not in attendance.

## **District Report**

Brenda and Kelly presented the District staff report (see attached)

## **Old Business**

### **Children's Outdoor Adventure**

Discussion tabled until a site visit is completed and a budget is submitted.

## **EMIFPA**

Staff spoke to the board regarding sponsoring the East Mountain Interagency Fire Protection Association training in January. Art motioned to sponsor this event, second by Lewis, motion carried.

## **New Business**

### **Board Meeting Time Change**

Changing the board meeting time during the winter months was discussed. Leo motioned that the board meeting times be changed to coincide with Daylight Savings Time, second by Art, motion carried.

### **NMCCD Annual Meeting**

The NMCCD Annual Meeting will be held Friday, November 18<sup>th</sup> in Moriarty. The Edgewood, Claunch-Pinto, and Chaves SWCDs are sponsoring.

## **Public Comment**

George Duda reminded staff and the board of the upcoming Think Trees Conference.

George also stated he would be attending the NMCCD Annual Meeting, and would provide 3 wood cookies for door prizes.

David stated that Bill King would be announced as Cattleman of the Year in the Stockman.

## **Correspondence**

A letter from the Estancia Basin Water Planning Committee asking for a replacement to the Committee was received. Following discussion, Leo motioned that the new Edgewood SWCD Representative to the EBWPC be Art Swenka, motion second by Lewis, motion carried.

## **Executive Session**

Art motioned to enter into Executive Session, second by Leo. Roll Call vote was held:

David King – yea  
Lewis Fisher – yea  
Bill King – absent  
Mark Anaya - absent  
Art Swenka – yea  
Leo Smith – yea  
Juan Sanchez – absent

Lewis motioned to exit out of Executive Session, second by Art. Roll Call vote was held:

David King – yea  
Lewis Fisher – yea  
Bill King – absent  
Mark Anaya - absent  
Art Swenka – yea  
Leo Smith – yea  
Juan Sanchez – absent

The Personnel Committee met earlier today and the committee's recommendations were reviewed with the board.

- Staff Performance Appraisals were completed
- Both Brenda and Kelly received outstanding ratings
- Committee recommends a Cost of Living Increase for staff of 3%
- Committee recommends that the District pay PERA at the same rate as insurance is currently being paid.
- Bookkeeping oversight will be contracted to Ben Montoya.

Motion by Art to approve the Personnel Committee's recommendations, second by Lewis, motion carried.

#### **Next Board Meeting**

The next meeting will be held on Thursday, December 1<sup>st</sup> at 10:00 AM.

#### **Adjournment**

Motion made by Leo for meeting adjournment at 7:15 PM.

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Bill King, Secretary/Treasurer